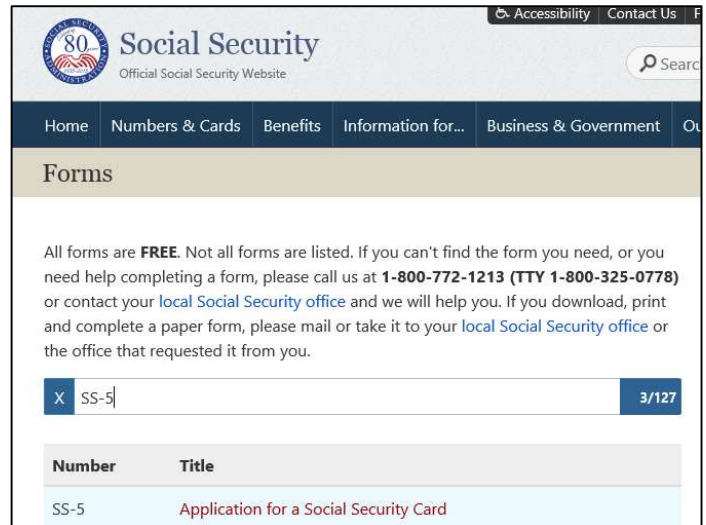


Thank you for allowing the volunteers of AARP Foundation Tax-Aide to assist you with the preparation of your tax return(s) today. As part of our IRS certification requirements we are required to verify the identity and Social Security numbers of all individuals that appear on the Federal Income Tax forms.

Due to changing Federal reporting standards and the release of new tax preparation software, next year we will not be able to accept alternate forms of Social Security number verification. To have your taxes prepared next year you will be required to provide a valid **Social Security Card** for all individuals on the return.

If someone does not have a Social Security Card, we strongly recommend that that you apply for a replacement card now. To obtain a replacement Social Security card, you will need to fill out a SS-5 form. This form, and the directions to obtain a Social Security card, can be obtained from your local Social Security office or downloaded from www.ssa.gov/forms.



The screenshot shows the Social Security website's 'Forms' page. At the top, there is a navigation bar with links for Home, Numbers & Cards, Benefits, Information for..., and Business & Government. Below the navigation bar, the 'Forms' section is displayed. A search bar contains the text 'SS-5' and shows '3/127' results. Below the search bar, a table lists the form details:

Number	Title
SS-5	Application for a Social Security Card

When you return next year to have your taxes prepared, please bring the items listed on the reverse side of this document. We look forward to seeing you again next tax season.

Bring these items with you when you come to have your 2016 tax returns completed:

- Proof of identification (photo ID)
- Social Security cards for you, your spouse and dependents – everyone to be included on the return
An Individual Taxpayer Identification Number (ITIN) assignment letter may be substituted for you, your spouse and/or your dependents if you do not have a Social Security number
- Birth dates for you, your spouse and dependents on the tax return
- Wage and earning, pension or other retirement income statements (Forms W-2, W-2G, 1099-R, 1099-Misc) from all employers/payers
- Interest and dividend statements from banks (Forms 1099-INT and -DIV)
- Brokerage statements
- Health Insurance Exemption Certificate, if received
- A blank check for proof of bank account routing and account numbers for direct deposit
- Total paid for daycare provider and the daycare provider's tax identifying number such as their Social Security number or business Employer Identification Number
- Forms 1095-A, B or C, Affordable Health Care Statements
- **Your Tax Records envelope with this year's federal and state returns and other tax documents**

Note: We electronically file tax returns and both spouses must sign the required forms on a married-filing-joint return.

Bring these items with you when you come to have your 2016 tax returns completed:

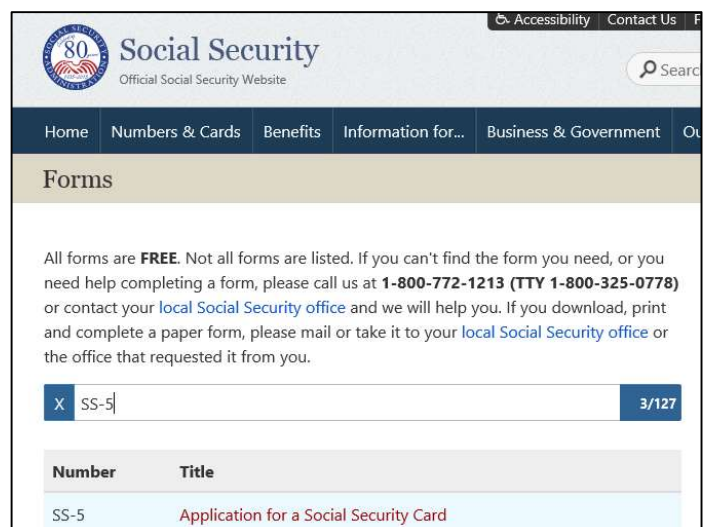
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The screenshot shows the Social Security website's "Forms" page. At the top, there is a navigation bar with links for Home, Numbers & Cards, Benefits, Information for..., Business & Government, and an "Accessibility" link. Below the navigation bar, the "Forms" section is displayed. It includes a search bar with the text "SS-5" entered and a "3/127" indicator. Below the search bar, there is a table with two columns: "Number" and "Title". The table contains one entry: "SS-5" with the title "Application for a Social Security Card".

Number	Title
SS-5	Application for a Social Security Card

When you return next year to have your taxes prepared, please bring the items listed on the reverse side of this document. We look forward to seeing you again next tax season.