

# **ST15-08 NJ Resident with PA Withholding**

## **Out of Scope if:**

- Partial year NJ Resident
- Anything other than W-2 with PA state withholding
- PA Local Tax (e.g. Philadelphia) – unless trained

## **Background: NJ – PA Reciprocity Agreement**

Withholding should be in state where TP resides, not state where TP works.

## **Federal and NJ Return**

- 1) Same as usual – except for W-2(s) with PA in box 15
  - a) NJ line, box 16 – enter PA box 16 amount
  - b) NJ line, box 17 – enter 0 (zero)
- 2) OK to e-file Federal and NJ
- 3) Need extra printed copies of NJ for below.

## **PA Return (PA-40)**

- 1) Paper only – no e-file
- 2) PDF of PA-40 available from PA Department of Revenue website
  - a) <http://www.revenue.state.pa.us>
- 3) Fill in electronically or print and write-in:
  - a) Top part (Name, address, etc.) – Fill in as appropriate
    - i) Use “99999” for School Code
  - b) Line 1a, Gross compensation – enter 0 (zero)
  - c) Line 13, Total PA Tax Withheld – enter PA amount(s) from W-2(s)
  - d) Line 30, Refund – same as Line 13
- 4) Send paper package to PA:
  - a) Signed PA-40 (filled out as above)
  - b) State copy of W-2(s) with PA withholding
  - c) Copy of NJ return (no supporting forms needed)
  - d) Cover letter explaining TP is resident of reciprocal state (NJ) seeking refund of withholding (Sample – see next page)
- 5) Copy of whole PA package to TP

## **How to instruct employer to withhold for NJ instead of PA in the future**

Fill out PA form REV-420 *Employee's Statement of Nonresidence in Pennsylvania* and submit to employer. (PDF also available from PA Department of Revenue website)

## **From PA-40 Instructions, page 10:**

### **Resident of a Reciprocal State Filing for a Refund**

If you are a resident of a reciprocal state working in Pennsylvania and your employer withheld PA income tax, you may request a refund of the PA tax. You report zero taxable compensation on Line 1a, and the PA tax withheld on Line 13. You must submit a legible photocopy of your Form W-2, a copy of the resident income tax return that you filed with your resident state (without the supporting forms and schedules), and a statement explaining that you are a resident of a reciprocal state.

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## **Sample Letter**

Date: <Date>

PA DEPT OF REVENUE  
REFUND OR CREDIT REQUESTED  
3 REVENUE PLACE  
HARRISBURG PA 17129-0003

Dear Sirs:

I am a New Jersey resident seeking a refund of my Pennsylvania withholding.

Please find enclosed:

- My signed form PA-40.
- A copy of my form NJ-1040, as submitted to New Jersey
- A copy of my W-2 from my employer

Thank You,

*<Signature of Taxpayer>*

<Typed Name of Taxpayer>